

**SAMPLE LETTER**

[ On Your Letterhead or containing your logo for Organizations or Businesses}  
[ or your name or family name in caps, e.g. THE SMITH FAMILY ]  
[ Address ]  
[ phone & email ]

[ Date of Letter ]

To:

St. Johns County Board of Commissioners  
Florida Department of Transportation  
North Florida Transportation Planning Organization

Subject:

**LETTER OF SUPPORT  
For Proposed Multi-Use Trail on A1A**

[ I am / Our family is / The (Organization Name) / Our Business, ( Name) ] is pleased to support and endorse the initiative and efforts of a group of our citizens to work in partnership with our government agencies to design, plan for, and construct a safe, multi-use trail on the A1A Scenic & Historic Coastal Byway -- from the Vilano Bridge to Mickler's Boulevard -- to be incorporated in the existing right-of-way.

Several years ago, this proposed trail was ranked Number One in the State of Florida by the FDOT for funding, however there was no follow-on planning or implementation. At a time now when population is increasing, traffic count is increasing, and recreational use of this highway is increasing, we would like to see a safer use for bicycles and pedestrians, with a proposed 10-foot-wide multi-use path and a 3-foot buffer, which could become part of the National East Coast Greenway between Calais, Maine, and Key West.

The list of supporting partners already includes:

Friends of A1A Scenic & Historic Coastal Byway \* Friends of Guana River State Park \* East Coast Greenway \* North Florida Bike Club \* Velofest \* St. Johns County Parks & Recreation Advisory Board \* North Shores Improvement Association \* Vilano Beach Main Street \* South Ponte Vedra Civic Association.

Please add [ my / our ] support to this proposed project.

Sincerely,

[ Name of Organization or Business ]

[ Name of Person Signing ] [ title of person, preferably President ]

>> Email your letter to: Danielle Anderson at [danielle\\_anderson@scenica1a.org](mailto:danielle_anderson@scenica1a.org)

>> or Send by regular Mail to: Danielle Anderson, Friends of A1A, 2175 Mizell Road, St. Augustine, FL 32080